

DATE REC'D	
REF	

# BUILDING CONTROL EXEMPT WORK NOTIFICATION FORM

*Building and Development Control (Alderney) Law, 2002, as amended, and regulations made thereunder*

<b>1</b>	<b>APPLICANT'S DETAILS</b>	
	Name:	
	Address:	
	Tel:	Email:

<b>2</b>	<b>AGENT or ARCHITECT</b> (if applicable)	
	Name:	Agent Ref:
	Address:	
	Tel:	Email:

<b>3</b>	<b>LOCATION ADDRESS</b> (if different from above)
	Address:

<b>4</b>	<b>PROPOSED WORK:</b> (Please tick the building type)		
	Temporary or Ancillary Building <input type="checkbox"/>	Garden Room or Shed over 8M <sup>2</sup> <input type="checkbox"/>	Conservatory or Sun Lounge <input type="checkbox"/>
	Covered Yard or Car Port <input type="checkbox"/>	Porch or Glasshouse <input type="checkbox"/>	Garden Walls <input type="checkbox"/>
	Other (please state): <input type="text"/>	Internal floor area (M <sup>2</sup> ) <input type="text"/>	
	Please include; a site plan showing the size and position of the building and its relationship to adjoining buildings giving an indication of its distance from boundaries of the premises. Include particulars so far as is necessary to show that the building complies with the requirements of Schedule 2.		

<b>5</b>	<b>STATEMENT:</b> This application is made with the owner/s authority and I/we confirm that to the best of my/our knowledge, all particulars in this application are correct. I/we agree that any of the information supplied in this application may be disclosed to relevant States Bodies, other relevant authorities, made accessible to members of the public and published in the local media or on the States of Alderney website.	
	Name:	Signature:
	Date:	

**Guidance Notes.**

**Schedule 2 - EXEMPTED BUILDINGS AND BUILDING WORK**

Please refer to the separately published guidance in relation to exemptions under the Building Regulations, which gives clear information to designers, developers and members of the public when determining what work may be permitted using this notification process.

**Further Information**

This form will not constitute an application for planning permission, for which separate enquiries are necessary. It is the property owners and contractor's responsibility to assess the proximity of any existing drainage runs, gas, electric, water, telephone and any other services that may be present at or under the proposed location.

## SCHEDULE 2 - EXEMPTED BUILDINGS AND BUILDING WORK regulations 7(e), 10(1), 13, 20 and 22

### CLASS I Glasshouses

(1) A building used as a glasshouse unless it, or any part of it, is used for any purpose other than for horticulture except that this exemption does not apply to any -

- (a) controlled services or fittings installed in the glasshouse, or
- (b) disposal of surface water, which must satisfy the requirements of H3 of Schedule 1.

(2) In this CLASS I, "glasshouse" means a structure made predominantly of glass or other transparent or translucent material, which is not attached to a building, and which is designed and used for growing plants.

### CLASS II Temporary buildings

A building which is not intended to remain where it is erected for more than 28 days except buildings to which the public are admitted or which are intended for use as, or to include, sleeping accommodation.

### CLASS III Ancillary buildings

(1) A building on a site, being a building which is intended to be used only in connection with the disposal of buildings or building plots on that site.

(2) A building on the site of construction or civil engineering works which is intended to be used only during the course of those works and contains no sleeping accommodation.

### CLASS IV Small detached buildings

(1) A detached single storey building, having a floor area which does not exceed 20m<sup>2</sup>, which contains no sleeping accommodation and is a building -

- (a) no point of which, subject to subparagraph (2), is less than one metre from the boundary of its curtilage, or
- (b) which is constructed substantially of non-combustible material.

(2) Item (a) of subparagraph (1) does not apply to a building falling within subparagraph (1) which has a floor area which does not exceed 8m<sup>2</sup>.

### CLASS V Extensions

(1) The extension of a building by the addition at ground level of -

- (a) a single storey glasshouse, conservatory, sun lounge, porch or covered yard, which is not intended for use as sleeping accommodation, or
- (b) a car port open on at least two sides, where the floor area of that extension does not exceed 20m<sup>2</sup>, it does not affect the ventilation of the building, the disposal of rainwater satisfies the requirements of H3 of Schedule 1 and any glazing satisfies the requirements of Part N of Schedule 1.

(2) In this CLASS V, "conservatory" means a structure -

- (a) which is attached to a building,
- (b) the roof of which is more than 75 per cent formed of translucent material,
- (c) the walls of which are more than 50 per cent formed of translucent material, and
- (d) which is separated from the rest of that building by a door,

"covered yard" means a structure -

- (a) which is attached to a building,
- (b) forms a roof or other shelter over an external area adjacent to that building, and
- (c) which has no wall, and

"sun lounge" means a structure -

- (a) which is attached to a building,
- (b) the walls of which are more than 75 per cent formed of translucent material, and
- (c) which is separated from the rest of that building by a door.

### CLASS VI Garden walls

(1) The erection of a free standing wall of up to 1800 mm in height within the curtilage of a dwelling or along a boundary of the curtilage of a dwelling with another dwelling or a public highway, provided that -

- (a) the structure of the wall is founded on a natural material of a suitable nature to carry the imposed loads of the wall, and
- (b) the wall is built, subject to subparagraph (2), so that -

- (i) it meets or exceeds the minimum requirements for wall thickness shown in the Table below for a wall of the height in question,
- (ii) the foundation width is equal to the thickness of the wall plus 300mm, and
- (iii) it is centred over the foundation.

Wall height	Minimum wall thickness
Up to 450mm	95mm
Over 450mm to 750mm	145mm
Over 750mm to 1800mm	220mm

(2) The minimum required thickness of a wall may be reduced from that required in the Table provided that -

- (a) piers are inserted at regular intervals along the wall or end restraint of the wall,
- (b) the notice of exempt works required to be submitted to the Committee under regulation 13(2) includes details of the reduced wall thickness and of the piers to be inserted, and
- (c) the size and frequency of such piers complies with any requirements relating to the same imposed in writing by the Committee following receipt of the notice referred to in item (b).